

SHRINERS INTERNATIONAL - KEY CONTACTS

Extentions beginning with '3' can only be reached through the receptionist at 813-281-0300

Extentions beginning with a '7' or '8' may be direct dialed with the prefix 813-281-

Area(s) of Responsibility

Contact Person

Office of the Executive Vice President, Shriners International (department)

Questions dealing with the Imperial Bylaws, the operation of Shrine Temples, circus and animal cruelty issues, and parading questions. Deals with general issues and questions regarding Shriners International.

Jack H. Jones, PIP, Imperial Recorder
Exec Vice President, Shriners International
jjones@shrinenet.org
Ext. 8118

Questions relating to the planning and development of the Imperial Session, along with the Oriental Guide and Assistant Rabban seminars. Oversees all areas having responsibility to these meetings and seminars. Office manager.

Chris Harrison
Director, Shriners International
charrison@shrinenet.org
Ext. 3066

Jack Jones' executive assistant. Handles the coordination of new and amended Temple bylaws and fields questions related to the approval status of these bylaws. First point contact for Jack Jones' office

Anita Coant
Sr. Executive Assistant
acoant@shrinenet.org
Ext. 3065

Coordinates the updates to the General Orders, Directory, Ritual, Protocol and Imperial Bylaws book in addition to various other printed materials and publications.

Eddie Cruz
Fraternal Publications Coordinator
ecruz@shrinenet.org
Ext. 3064

Coordinates the Imperial Potentate's schedule, coordinates the assignment of Imperial Officers to temple and association functions. Answers Shrine related protocol questions. Coordinates the printing and mailing of the fraternal appointment letters. Receives and responds to complaints regarding telemarketing calls.

Jessica Cureton
Sr. Administrative Assistant
jcureton@shrinenet.org
Ext. 7176

Questions concerning temple monthly membership reports, and annual recapitulation reports. Questions concerning the payment of the Imperial Per Capita tax and Hospital Levy, Elected Representative's per diem and travel payments.

Nancy McKinney
Temple Help Desk Lead
nmckinney@shrinenet.org
Ext. 3067

Temple meeting dispensations, receives payments to Shriners International, 50-year membership awards, requests for publications; Protocol, Rituals, Imperial Bylaws, Directories and General Orders.

Carolyn Swanson
Temple Receipts Clerk
cswanson@shrinenet.org
Ext. 3068

Membership

Questions and/or assistance related to all Membership Development programs.

Randy Rudge
Director, Membership Development
rrudge@shrinenet.org
Ext. 8679

International Development information

Glenda Chaconas
Sr. Administrative Assistant
gchaconas@shrinenet.org
Ext. 3134

Coordinates loaning schedule for Fez Head Fred, Member Benefits, Top Line Signer Pins, Shriners Village log-in assistance, MDS questions

Maureen Guier
Administrative Assistant
mguier@shrinenet.org
Ext. 3050

Membership con't.

Membership Development information, coordinates the Annual Membership Seminar

All enquiries regarding prospects from BeAShrinerNow.com

Public Relations

Questions dealing with Imperial Public Relations programs and media inquiries.

Public Relations materials (brochures, billboards, etc.), membership promotional materials.

Risk Management

Reporting of auto accidents involving Shrine vehicles, filing of insurance certificates

Temple Accounting

Questions concerning temple accounting policy, auditor's annual report, temple budget reports, and U.S. tax returns.

Shrine Temple Fundraising Activities

Temple Computer Support

Department Director

Temple dues card orders, in house training of the membership system, Telephone support for software and computer operations, Dues Card Renewals, Circus Inserts, Creation Certificates.

Shriners Hospitals (department)

Issues and questions concerning Shriners Hospitals

Questions concerning charitable airline voucher programs for patient travel, corporate protocol, procedures and practices.

Janet Mahon

Membership Development Coordinator
jmahon@shrinenet.org
Ext. 8101

Jody Meguiar

Communication/Education Mbrship Trainer
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Ext. 2974

Amy Ritzel

Corporate Director Public Relations
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Ext. 8643

Public Relations

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Ext.8162

John Veale

Corporate Director, Risk Management
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Matt Noell

Director, Temple Accounting
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Ext. 7169

A.J. Pamas

Financial Project Coordinator
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Ext. 8480

Steve Gainey

Director, Temple Computer Support
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Ext. 8149

Barbara Trebes

Administrative Assistant
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Ext. 8120

John McCabe

Exec. Vice President, Shriners Hospitals
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Ext. 8111

Ruby Valdes

Director, Executive Vice President's Office
Shriners Hospitals for Children
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